

AVS-68 CAREER CENTER & JOB FAIR

The AVS Professional Leadership Committee continues to host the onsite AVS Career Center, **open to all attendees**, at the International Symposium for the purpose of connecting job seekers with potential employers. The goal is to facilitate contact and networking *during* the Conference.

In addition, in an attempt to create more opportunities for employers to find qualified applicants for job openings and for qualified applicants to have more opportunities to learn about potential employers there will be a Job Fair during the AVS 68th International Symposium and Exhibition November 6-11, 2022 in Pittsburgh, PA.

As a participating company you can post your job(s) on the bulletin board, display any pertinent company information, interact throughout the day with individuals interested in your company and still host interviews in a semi-private interview room. *Greater exposure is guaranteed!*

Résumés will be available electronically for employers to review and interview appointments will be scheduled via e-mail messaging. Regular services provided will include collecting job postings/résumés, complete timecards, scheduling/coordinating interviews and providing a message board. Interviews may be scheduled Tuesday through Friday (Friday interviews will meet at the AVS Registration Counter).

EMPLOYERS

***Job Fair (Career-Recruiter Tabletop) Registration (\$750) – Register via [Exhibit “Booth” Registration](#)**: Includes 1 skirted table (8' x 2') with 2 chairs, 2 Exhibit Hall passes, shared standard electricity, company profile or brief write in online program, 1 or more job postings on the Career Center bulletin board, and one electronic copy of the résumés on file; ability to review résumés electronically and host interviews in a semi-private room during the job fair. The Career Center will be a carpeted area within the exhibit hall. **Register by October 14, 2022**

***Career Center Registration (FREE prior to 10/21; \$50 After 10/21)**: Includes 1 or more job postings on the Career Center bulletin board and ability to review résumé binders and host interviews in a semi-private room during the job fair.

Résumé Files Only (\$150): After the Symposium you will receive an electronic copy of all job seeker résumés/CVs.

Job Posting(s) Only (FREE): Includes 1 or more job postings on the Career Center bulletin board.

POTENTIAL EMPLOYERS

- Job Fair Registration (for Table top space) – **Register by October 14, 2022**
- Career Center Registration (job postings/resume review/interview) due by **October 28 (or bring 2 copies of each job posting onsite)**
- **Include “Job Posting Type” (Industry, Academia, Government/Laboratory, or Non-profit)**
- Complete a time card at beginning of the week at the Career Center Registration area
- Check for messages from interested applicants (regularly each day)
- **Review Résumés ELECTRONICALLY!!**
- Reply to messages (i.e. interview, regrets, etc.)
- Schedule/conduct interviews (onsite and informal)

JOB SEEKERS

- **Include on your résumé: Program #, day, time, and location if you are giving a talk**
- E-mail your résumé by **October 28 (OR bring copy on a flash drive)**
- Complete a time card at beginning of the week at the Career Center Registration area
- Review job boards daily
- Leave messages for employers/check e-mail for interview appointments **(frequently each day)**
- Be available for onsite/informal interviews
- Bring **EXTRA**, clean copies of your résumé to hand out as needed

Your résumé will be included in an electronic file available for review by potential employers. When you leave a message slip of interest for an employer, you will receive an e-mail message if they wish to schedule an interview. *It is important to check your e-mail often each day so you do not miss any interview opportunities.*

AVS Career Center Online Registration and Information:

Website: <http://www.avs.org/Symposium/Career-Center>

For questions please contact Heather Korff, heather@avs.org, 530-896-0477.

AVS Career Center Registration Area - Hours/Location:

Sunday	Nov. 6	2:00 p.m. – 6:00 p.m.	Career Center Registration Area
Monday	Nov. 7	7:30 a.m. – 5:00 p.m.	Career Center Registration Area
Tuesday	Nov. 8	10:00 a.m. – 5:00 p.m.	Exhibit Hall, Booth #1023
Wednesday	Nov. 9	10:00 a.m. – 4:30 p.m.	Exhibit Hall, Booth #1023
Thursday	Nov. 10	10:00 a.m. – 2:30 p.m.	Exhibit Hall, Booth #1023
Thursday	Nov. 10	7:30 a.m. – 10 :00 a.m.	Career Center Registration Area

ADVANCE SUBMISSION DEADLINES:

Job Fair Table: October 14, 2022

Job Postings: October 28, 2022 (send to heather@avs.org)

Résumés/CVs: October 28, 2022 (send to heather@avs.org)

***For additional career resources visit the AVS Online Career Center at <http://careers.avs.org>
Questions: 301-209-3189; jobs@avs.org***